



# HOUSE STAFF BENEFITS PLAN

520 EIGHTH AVENUE, SUITE 1200 NEW YORK, NY 10018-4181

Phone: (212)-356-8180

Fax: (212)-356 – 8181

[benefits@cirseiu.org](mailto:benefits@cirseiu.org)

[www.cirseiu.org](http://www.cirseiu.org)

## **DISABILITY HEALTH PREMIUM REIMBURSEMENT**

Eligibility: HSBP employees only.

Benefit Guidelines: If you go off payroll because of disability, you continue to be eligible for all HSBP benefits for up to twelve (12) months if you are collecting disability benefits from the Plan. In addition, the Plan will reimburse you up to a maximum of **\$1500** toward the cost of continuing your **basic health coverage** for up to twelve (12) months on a direct payment basis. Paid receipts are required.

Claim Submission Rules:

- Entire claim form must be completed in full by participant.
- You must attach paid receipts illustrating payment for health benefits.
- All claims must be submitted to our office within one year from the date of service. Claims submitted after one year will be denied.

Please complete the following:

Participant's Name: \_\_\_\_\_  
(Last Name) (First Name)

Social Security No.: \_\_\_\_\_ Hospital where employed: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
(City) (State) (Zip code)

Contact phone number: \_\_\_\_\_ Type (home, mobile, etc.) \_\_\_\_\_

E-mail address: \_\_\_\_\_

Disability Start Date: \_\_\_\_\_ Disability End Date: \_\_\_\_\_

Paid receipts from: \_\_\_\_\_ to \_\_\_\_\_

Insurance Carrier: \_\_\_\_\_

Total Amount of Receipts: \$ \_\_\_\_\_

Participant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_