



# HOUSE STAFF BENEFITS PLAN

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Date: July 1, 2019  
To: NYC Health + Hospitals Participants Plan  
From: House Staff Benefits Plan of the Committee of Interns and Residents/SEIU  
Re: Summary of Material Modification for Child Care Benefit

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The Board of Trustees of the House Staff Benefits Plan of the Committee of Interns and Residents/SEIU (the Plan) has made changes to the Child Care Benefit for NYC Health + Hospitals Plan participants. Effective July 1, 2019, the childcare benefit will be decreased to \$3,500 per calendar year. Without additional contributions from NYC H+H, the decrease was necessary to accommodate the childcare benefit requests of all residents. If you have already received the maximum reimbursement of \$5,000 for this calendar year (2019), you are no longer entitled to any reimbursement in 2019.

If you have received some reimbursement for this calendar year (2019), but less than the current maximum reimbursement of \$5,000 (which is effective through 6/30/19), you will be entitled to a total benefit of up to \$5,000 for childcare for date(s) of service prior to 6/30/19. Thereafter, you would be entitled to no additional benefit for the year.

After 7/1/19, if you have received some reimbursement for this calendar year (2019), but less than the new maximum reimbursement of \$3,500 (the benefit rate effective 7/1/19), you will be entitled to a total benefit of up to \$3,500 for childcare for dates of service after 7/1/19.

Also, effective July 1, 2019, all claims for reimbursement must be submitted within the same calendar year as the date of service (the date that childcare was provided).

All claims for reimbursement for childcare provided before June 30, 2019 must be submitted by the *earlier* of one year from the date the care was provided or December 31, 2019.

The reimbursement is only for child care expenses actually paid for a dependent child under age 13. In order to be reimbursable under the Plan, the child care expenses must qualify for favorable tax treatment per IRS Publication 503 which may be updated from time to time by the IRS. Publication 503 can be found at <http://www.irs.gov/pub/irs-pdf/p503.pdf>.

The Plan's child care benefit is based on contributions negotiated in collective bargaining between the Committee of Interns and Residents/SEIU (CIR) and NYC H + H, and is subject to modification, amendment, or termination if contributions are terminated or not received, or for any other reason at any time in accordance with the Plan's Agreement and Declaration of Trust and Summary Plan Description (SPD) which also serves as the Plan Document.

This updated Summary of Material Modification explains the parameters of the benefit and will constitute an amendment to and be part of the SPD. If you have any questions about the benefit, please call the Plan office at (212) 356-8180 or via email [benefits@cirseiu.org](mailto:benefits@cirseiu.org). You may seek review of any adverse benefit determination in accordance with the Claims Review and Appeals Procedure set forth in the SPD/Plan Document.

### **Eligible For Reimbursement**

- The child care must be for a qualifying child who is your dependent, who was under age 13 when the care was provided.
- Lived with you for more than half the year and you are paying for a childcare provider that allows you to go to work.
- The child care provider social security number is required on the reimbursement form.
- Expenses for a child in nursery school, pre-school or similar program below the level of kindergarten are eligible.
- Expenses for before-school or after-school care of a child in kindergarten or a higher grade, and expenses for recreational day camp are eligible.
- The provider may be a relative who is not your dependent.
- If the care center provides care for more than six persons, it must be licensed and provide proof.
- Child(ren) must be an active dependent on your plan when the service occurred.
- Submit proof of payment within the same calendar year as the dates of service.

### **Not Eligible For Reimbursement**

- Expenses to attend school or overnight camp are not eligible.
- Expenses submitted in a new calendar year with prior year dates of service.
- The child care provider may not be a dependent for whom you (or your spouse if filing jointly) can claim an exemption.
- The child care provider may not be your child who was under age 19 at the end of the year.
- The child care provider may not be a person who was your spouse at any time during the year.
- The child care provider may not be the parent of the child.
- You (and your spouse if filing jointly) must be working during the period for which you claim reimbursement, but the IRS considers full-time students or persons not able to care for themselves the equivalent of working.
- Special IRS rules apply to married couples and spouses legally separated or living apart.

For your convenience, we are attaching Figure A from the current IRS Publication 503, which outlines the requirements in the form of a diagram.

You may not claim a credit or deduction with the IRS for any expenses for which the Plan provides reimbursement.

**Please note that the HSBP Fund or the Benefit office will not be able to provide tax advice. Refer to your accountant or tax preparer for tax assistance.**

### **Assistance In Finding Child Care**

The New York City Child Care Resource & Referral (NYC CCR&R) Consortium actively works to improve and increase access to a range of early learning programs including childcare, Head Start and Pre-K.

The Consortium offers free and low-cost services, including consultations and referrals for families to support them in making the appropriate choice for their children from birth through school age.

### **Agencies To Find Child Care**

- Child Development Support Corporation
- Chinese-American Planning Council
- The Committee for Hispanic Children and Families, Inc.
- Day Care Council of New York, Inc.

For more information call 888-469-5999 or visit [www.nyccrr.org](http://www.nyccrr.org).